## Minutes of Selectmen's Meeting

## 5 April 2011

Members present: R. Stephen Leighton, Chairman, Lynn Sweet and JoAnn Brown.

Meeting was called to order at 6:00 P.M.

Bills and checks for payment were reviewed.

Correspondence was read.

The Board approved the rehiring of four former beach employees for the 2011 season.

It was noted that the Town Clerk has received notice from the State that a primary will be held on June 7<sup>th</sup>, with a special election to follow on August 9, 2011. These are being held to fill the seat for State Representative of Strafford County District No. 3, left vacant by the recent resignation of Marty Harty.

After review and consideration, a motion was made, seconded and voted to accept the minutes taken at the March 22, 2011 meeting of the Board.

Scott Whitehouse, Deputy Fire Chief, attended to present a draft of the "chain of command" document for the Fire and Rescue Department. Proposed document was reviewed. Clarification of rolls, responsibilities and the procedure for filing complaints were all discussed. The Board stressed that complaints must be filed in writing. A signature page was requested for the chain of command document. It was noted that members of the Fire and Rescue Department have been scheduled to attend an informational meeting with the Board to be held on April 12<sup>th</sup>.

There being no further business before the Board, a motion was made, seconded and voted to adjourn. The meeting adjourned at 7:40 P. M.